

No. 1286 /Dt.

4/2/2019

To

The Occupier / Manager,

Sub:- Publication of Safety Compendia – **“Safety @ Workplace – Best Practices from the across the State of Odisha, Vol.-II”** and **“Wounds to Wisdom - Lessons Learnt, Vol-II”** for the year 2019.

Sir,

Like previous year, the Directorate of Factories & Boilers, Odisha shall publish Volume-II of **“Safety @ Workplace – Best Practices from the across the State of Odisha”** and **“Wounds to Wisdom - Lessons Learnt”** which will be released on 10<sup>th</sup> March, 2019. You are therefore requested to furnish information in the following format.

**Format for Safety @ Workplace**

1. Brief description (Housekeeping, Guarding, Illumination, LOTO etc.)
2. Brief fact on the Best Practices
3. Photographs (maximum 2 photographs) one before and one after
4. Benefits of the improvement made

**Format for Wounds to Wisdom**

1. Case (Title) – [for example Fall of object & Failure of EOT crane etc.]
2. Brief incident
3. Photographs (Maximum 2 photographs) one before and one after.
4. Probable cause
5. Lessons learnt – improvement made.

You are therefore requested to submit the above information on or before 11.02.2019 by 5P.M. through E-mail (malay.pradhan@yahoo.com).

Please treat it urgent.

Yours faithfully,

  
Dy. Director of Factories & Boilers (Safety)