

APPROVAL OF DRAWINGS UNDER FACTORIES ACT, 1948:

A. PROCEDURE:

An applicant applies with duly filled in Form No-1, a set of documents as per list given below, drawings made to standards and fee prescribed in proper head of Account in shape of Treasury Chalan in the office of Director of Factories & Boilers, Odisha, Bhubaneswar. On receipt of application, the same is diarised after signature of DAK. The designated Dealing Clerk opens a new file and puts up for Scrutiny. A scrutiny date is fixed for technical discussion when ever felt necessary depending upon the size of plant, complexity of process for understanding and assessing the safety provisions made in design. After scrutiny, if the drawing and documents are found in order it is processed for approval by the competent Authority. If shortcomings are observed then, the applicant is communicated to submit compliance in a time bound manner. Once the corrected drawings and documents are received from the applicant, it is processed in file for approval of Competent Authority. After approval, the drawings are sealed and signed and sent by post to the applicant with a covering letter with a set of instructions to apply for registration of factory and grant of license as soon as the construction is over.