

DOCUMENTS REQUIRED FOR REGISTRATION & GRANT OF LICENCE UNDER FACTORIES ACT.

1. Form No-2 or Combined application form for establishment of industries in form 1AA
2. Construction completion report from management as per approved plan.
3. Requisite Fee in shape of treasury Chalan in proper Head of Account as per fee structure notified in Odisha Gazette from time to time.
4. Resolution of Director/partners nominating one to act as Occupier under section 2(n) of Factories Act.
5. Original copy of Stability Certificate issued by a recognised competent person.
6. Safety & Health Policy for 2(cb) and MAH category factories and other factories employing 50 or more workers.

DOCUMENTS REQUIRED FOR RENEWAL OF LICENCE UNDER FACTORIES ACT.

1. Form No-2 or Combined application form for establishment of industries in form 1AA
2. Requisite Fee in shape of treasury Chalan in proper Head of Account as per fee structure notified in Odisha Gazette from time to time.
3. Copy of Original Factory License

DOCUMENTS REQUIRED FOR RENEWAL OF LICENCE (5-Year Term) UNDER FACTORIES ACT.

1. Form No-2 or Combined application form for establishment of industries in form 1AA
1. Fee at the rate of five times the license fee as per notification issued from time to time.
2. Original copy of Factory License.