

DOCUMENTS TO BE SUBMITTED FOR APPROVAL OF DRAWING UNDER FACTORIES ACT

1. Form No-1 or Combined application form for establishment of industries in form 1AA.
2. Requisite Fee in shape of treasury challan in proper Head of Account as per fee structure notified by state from time to time.
3. Attested copy of N.O.C from Gram Panchayat /N.A.C/ Municipality/ Municipal Corporation. [***NOC is not required for factories proposed in Industrial Estates or over IDCO land***].
4. Process flow chart & Brief description of Manufacturing Process.
5. Attested copy of land documents with clear title to verify ownership for entire patch of land where factory is proposed.
6. List of machineries proposed to be installed with breakup of KW ratings and details of manpower deployment for assessment of fee.
7. Documents in support of fulfilment of siting criteria ***in case of stone crushers and Kiln-burnt Brick Units***.
8. Memorandum and Article of Association in case of " Private Limited" and "Limited" Company and Partnership Deed in case of Partnership Firm.(***Not required for proprietary firms***)
9. Plan/ drawings in triplicate prepared in durable paper of size not less than A-1(Ref Note)
10. Other information/ documents, if any, shall be decided on case to case basis depending on the plant process and hazard involved.

NOTE FOR :

LAY OUT DRAWING:

1. Drawings are to be drawn to scale.
2. North-South Direction is to be shown and Plot map with revenue plot numbers to be incorporated in lay out plan. Title block with name, address and capacity of plant etc to be shown.
3. The factory premises are to be bounded by clear and thick boundary line matching to contour of revenue map.
4. Immediate surrounding details of all four sides of the premises to be mentioned. Main Gate, material gate and Emergency gate to be shown. Approach road, internal road and drainage system is to be shown.
5. Locations of different building and structures; welfare facilities like urinal, toilet, rest room, canteen, ambulance room, crèche, emergency control room, training hall and other safety arrangements specific to the plant and process etc are to be shown.
6. Fire hydrant lines are to be shown in red for factories having hazard of fire.
7. In case of extension plan, the extension portion shall be shown in green keeping the existing part in black.

DETAIL DRAWING:

Detail drawing for each section shall be shown with plan, elevation & sectional views and proper machine lay out and safety arrangements etc.